

# CALENDAR

2015-2016

PRINCIPAL

Dr. Gourishankar Panda, M.A.Ph.D, LL.B

Board of Editors

**Ramsankar Mishra**

Reader in Economics

**Pravat Kumar Parida**

Lecturer in English



**Dr. JADUNATH COLLEGE, RASALPUR**  
**Balasore - 756021**  
**(Odisha)**

Website : [www.drjncollege.org.in](http://www.drjncollege.org.in)

Phone No.: 06782 - 238521

Fax : 06782 - 238521

**FROM-IV**

(Rule - 8)

1. Place of Publication : Dr. Jadunath College  
Rasalpur, Balasore
2. Periodicity of Publication : Annual
3. Publisher's Name : Dr. Gourishankar Panda  
Nationality : Indian  
Address : Principal  
Dr. Jadunath College  
Rasalpur, Balasore
4. DTP : Aditya Graphics  
Address : Station Road, Balasore
5. Editor's Name : Editorial Board  
Address : Dr. Jadunath College  
Rasalpur, Balasore
6. Place of Printing : Aditya Graphics  
Address : Station Road, Balasore
7. Name & Address of  
the individual Institution  
who owns the Publication : Dr. Jadunath College  
Rasalpur, Balasore

I Dr. Gourishankar Panda do hereby declare that the particulars given above are true to the best of my knowledge and belief.

Sd/-

Dr. Gourishankar Panda  
Signature of Publisher

Published under the Authority of the Principal,  
Dr. Jadunath College, Rasalpur, Balasore - 756021

**PRINCIPAL  
Dr. Gourishankar Panda**

Name\_\_\_\_\_

Class\_\_\_\_\_ Session\_\_\_\_\_

Section\_\_\_\_\_ Roll No.\_\_\_\_\_

**Compulsory Subjects:**

1.\_\_\_\_\_ 2.\_\_\_\_\_

Subjects Offered:

1.\_\_\_\_\_ 2.\_\_\_\_\_

(Optional)

3.\_\_\_\_\_ 4.\_\_\_\_\_

Permanent Address\_\_\_\_\_

Present Address\_\_\_\_\_

Weight\_\_\_\_\_ Blood Group\_\_\_\_\_

**VISION & MISSION**

- ❖ 1. To provide opportunity of Higher Education to the rural youth.
- ❖ 2. To empower young men and women to develop as intellectually alive and socially responsible citizens.
- ❖ 3. To forge ahead with ability and confidence to face life.
- ❖ 4. Raise and awaken people from darkness of ignorance to the light of knowledge.
- ❖ 5. To instill social, moral, spritual values as well as scientific temper.

**CONTENTS**

<u>Subject</u>	<u>Page</u>
1. A Short History of the College	7
2. The Crest	9
3. (a) Succession list of Secretary	11
(b) Succession list of Principal	12
4. The Teaching Staff	13
5. Demonstrators	15
6. Library Staff	15
7. Office Staff	15
8. Class IV Staff	16
9. Extra Curricular Assignment to the Teaching Staff for the session 2015-2016.	17
10. College Rules	23
11. Fees payable at the time of admission	26
12. Courses of Studies	34
13. Council and University Examination	38
14. Library Rules	40
15. College Magazine	44
16. The National Service Scheme	44
17. Youth Red Cross.	45
18. The College Union (Degree Wing)	46
19. The Cultural Association (Higher Secondary Wing)	53
20. College Societies	56
21. The Athletic Society	57
22. The Dramatic Society	58
23. The Day Scholar's Association	58
24. The Science Society	59
25. The Students Common Room	59
26. Scholarships & Financial aid to Students	60
27. Rules for the S.S.G.	62
28. Internal Quality Assurance Cell	63
29. Research Cell	63
30. Career Counselling Cell	64
31. Vocational Education	64
32. University Grants Commission	64
33. List of Holidays	65
34. Hostel	66

**FORWARD**

I hope, this calender will bring an inclination among my students to go by the rules of this institution and maintain punctuality, discipline and orderliness for bringing around excellence of this institution that aims at furthering the academic cause.

**Dr. Gourishankar Panda**  
Principal  
Dr. Jadunath College  
Rasalpur. Balasore.

**CALENDAR : 2015-2016**

The College Calendar is a valubale guide book for the students as well as the employees of this institution. It contains the rules to lead the college ahead in the right track. Principal stands as the head of this academic abode of learning and all staff, teaching and non-teaching, set their might to keep this architecture unshaken. He can apply his discretionary power to add, alter and append any rule of the calendar. The rules embodied here are not subject to any other legal interpretation.

**Board of Editors**

## DR. JADUNATH COLLEGE : A BRIEF HISTORY

**Dr. Jadunath College, Rasalpur** is one of the premier institutions of higher education in the coastal district of Balasore. The college was set up in June 1978 with a mission to provide the opportunity of higher education to the rural youth. Named as **Rasalpur Mahavidyalaya**, the college thrived in the premises of Rasalpur High School before it was shifted to its present premises in 1984. Subsequently the college was christened after its chief donor Late Dr. Jadunath Panda who was a great patron of art, culture and literature and came to be known as **Dr. Jadunath College**.

In the academic session 1979-80 the college secured concurrence and affiliation from Utkal University for opening of Intermediate Arts classes with a sanctioned strength of 128 seats with English, M.I.L, History, Pol.Science, Economics, Sanskrit, Odia and Logic. With the increasing number of students pouring in, the sanctioned strength in +2 Arts has increased from 128 to 256 seats in 1986-87. +2 Science and Commerce classes were opened in 1988-89 and 2011-12 respectively. The institution was elevated to its degree level in 1986-87 with courses for B.A. classes (128 seats) with English, M.I.L, History, Pol.Science, Economics, Sanskrit, Odia and Philosophy. It was affiliated to Utkal University with concurrence from Govt. of Odisha. +3 Science stream was opened in 1992-93 with a sanctioned strength of 64 seats. In the same year the college secured permission and affiliation to open Honours classes in History, Pol.Science and Odia with 16 seats. At present the college is affiliated to Fakir Mohan University and offering honours teaching in English, History, Pol.Science,

Economics, Sanskrit, Odia, Philosophy, Physics, Chemistry, Mathematics and Botany and Zoology with Computer Application as an Elective course at +3 Science level. The college has been eligible to receive grants and salary under direct payment scheme since 1984.

The college is admitted to the privileges of University Grants Commission under 2(f) and 12(B) since 1995. It has received grants for construction of class rooms, women's hostel, purchase of books and equipments, computer lab, Network resource center for augmenting infrastructure in order to keep pace with its academic growth.

Built in a sylvan surrounding of 8.6 acres of land with its imposing infrastructure that includes Administrative Block, Arts Block, Science Block, Library, Reading room, Computer hub, SAMS lab, UGC Network Resource Center, BCR, GCR, SCR, Conference Hall, Seminar Hall, Canteen, Multi Gym, Play Ground, Women's Hostel, Parking Shade for staff and students, Small but beautiful garden and Fish pond the college atmosphere is conducive to higher studies and it is striving forward to achieve excellence in the field of intellectual pursuit and moral upliftment. For its commitment to fulfill its mission and vision, infrastructure and learning resources, experienced faculty, high standards of teaching and learning, student support and progress, research, consultancy and extension activities, innovative healthy practices the college has been accredited to National Assessment and Accreditation Council (NAAC) with "B" Grade since 2006.



## Dr. Jadunath College Calendar



### COLLEGE CREST

The crest with the motto "***Utisthata Jagrata prapya Boran Nibodhata***" represents the aims and objectives of this centre of learning significantly. The emblem comprises a lamp with flame, a harp, a ship, satyagrahis, symbol of science with electrons and protons, a fort with the name of the institutions in the middle and the motto at the bottom. The burning lamp on top left symbolises the dissemination of knowledge that the institution shall tender to liberate the rural youth from the darkness of ignorance to the light of knowledge. The harp represents the vena of Saraswati, the goddess of learning. The display of electrons, protons and the DNA on top right stands for furtherance of science and technology. The institution intend to promote a scientific tempore among the rural youth and enable them to develop intellectually alive. The ship on its voyage symbolises the past gory of Balasore in maritime activities. The group of satyagrahis in the middle symbolises

the historic participation of the local people in the Indian Freedom struggle. The fort in the lower right represents the 'The Labana Teertha Smruti Stambh' located at Inchudi, the second Dandi of India known for its hectic freedom struggle. The minaret is erected in memory of those who laid down their lives in the Salt March.

Above all, the motto inscribed below the emblem speaks for the noble mission to which this institution is committed. To arise and awake is the clarion call. It reflects the real objectives of this centre of learning which is committed to the cause of empowerment of rural youth through access to higher education.



SUCCESSION LIST OF SECRETARIES

1. JagannathJee 26.06.78 to 09.12.78
2. Kartic Chandra Rout 10.02.79 to 27.10.85
3. JaganathAcharya 28.10.85 to 15.11.91
4. Bhagirathi Panda 04.10.92 to 12.08.97
5. RamchandraSamal 14.10.92 to 12.08.97
6. Gouranga Ch. Das 23.08.97 to 30.06.98
7. Bhagirathi Panda I/C 01.07.98 to 21.08.98
8. Gopinath Das 22.08.98 to 30.04.99
9. Bhagirathi Panda I/C 01.05.99 to 01.07.99
10. KamalakantaAcharya 02.07.99 to 30.04.2007
11. Santosh Ku. Bez I/C 01.05.2007 to 19.07.2009
12. Bhaskar Ch. Sahoo 20.07.2009 to 30.06.2011
13. KabitaPandal/C 01.07.2011 to 19.07.2011
14. Dr. Gourishankar Panda I/C 20.07.2013- Continuing

SUCCESSION LIST OF PRINCIPALS

1. Bhagirathi Panda 26.06.78 to 13. 10 92
2. RamchandraSamal 14.10.92 to 12.08.97
3. Gouranga Ch. Das 23.08.97 to 30.06.98
4. Bhagirathi Panda I/C 01.07.98 to 21.08.98
5. Gopinath Das 22.08.98 to 30.04.99
6. Bhagirathi Panda I/C 01.05.99 to 01.07.99
7. KamalakantaAcharya 02.07.99 to 30.04.2007
8. Santosh Ku. Bez I/C 01.05.2007 to 19.07.2009
9. Bhaskar Ch. Sahoo 20.07.2009 to 30.06.2011
10. Kabita Panda I/C 01.07.2011 to 19.07.2013
11. Dr. Gourishankar Pandal/C 20.07.2013- Continuing



**STAFF PROFILE**  
**TEACHING STAFF 2015-2016**

*Principal I/C - Dr. Gourishankar Panda, Reader in Pol. Sc.*

**DEPARTMENT OF ENGLISH**

1. Vacant
2. Pravat Kumar Parida, M.A., Lecturer
3. Sri Haraprasanna Panda, M.A.(Guest Faculty)
4. Sushree Sangeeta Sahu, M.A.,(Guest Faculty)

**DEPARTMENT OF ODIA**

1. Vacant
2. Dr. Prasanta Kumar Das, M.A., Ph.D., Lecturer
3. Vacant
4. Smt. Sangeeta Nanda, M.A, Lecturer
5. Miss Lopamudra Jena, M.A(Guest Faculty)

**DEPARTMENT OF ECONOMICS**

1. Ramasankar Mishra, M.A., Reader
2. Diptibhushan Kanungo, M.A.,M.Phil., Lecturer

**DEPARTMENT OF PHILOSOPHY**

1. Surendranath Tripathy, M.A., Reader
2. Vacant

**DEPARTMENT OF POLITICAL SCIENCE**

1. Dr. Gourishankar Panda, M.A., Ph.D., Reader
2. Dr. Jayanta Kumar Dwibedy, M.A., Ph.D., Lecturer
3. Vacant
4. Miss. Truptimayee Singha, M.A., Guest Faculty

**DEPARTMENT OF SANSKRIT**

1. Smt. Truptilata Dash, M.A., Lecturer
2. Miss. Manisha Bardhan, M.A., Ph.D., Lecturer

**DEPARTMENT OF HISTORY**

1. Vacant
2. Dayanidhi Mohapatra, M.A., Reader
3. Vacant
4. Girish Chandra Padhiary, M.A., Lecturer

**DEPARTMENT OF PHYSICS**

1. Dr. Santosh Kumar Panda, M.Sc., Ph.D., Lecturer
2. Shridhar Behera, M.Sc., M.Phil., Lecturer

**DEPARTMENT OF CHEMISTRY**

1. Shankarshan Panda, M.Sc., Lecturer
2. Sishir Kumar Mohanty, M.Sc., Lecturer

**DEPARTMENT OF MATH**

1. Vacant
2. Sri Gopinath Swain, M.A., Lecturer

**DEPARTMENT OF BOTANY**

1. Sushil Kumar Das, M.Sc., Lecturer
2. Dr. Madhusmita Das, M.Sc., Ph.D., Lecturer

**DEPARTMENT OF ZOOLOGY**

1. Smt. Durgeshnandini Dwibedy, M.Sc., Reader

**DEPARTMENT OF COMPUTER APPLICATION**

1. Umesh Chandra Nayak, MCA, Lecturer

**DEPARTMENT OF COMMERCE**

1. Sri Yoshabanta Sahu, M.Com., Guest Faculty

**DEPARTMENT OF PHYSICAL EDUCATION**

1. Rabinarayan Padhi, B.A., B.P.Ed., P.E.T.

**DEMONSTRATORS**

1. Sri Dillip Kumar Otta, B.Sc., Dem. In Physics
2. Sri Khirod Prasad Mohapatra, B.Sc., Dem. In Physics
3. Sri Pramod Kumar Sahu, B.Sc., Dem. In Chemistry
4. Sri Bimalendu Samal, M.Sc., Dem. In Chemistry
5. Sri Ajay Kumar Das, M.Sc., Dem. In Botany
6. Sri Sanjay Kumar Sahoo, M.Sc., Dem. In Botany
7. Sri Laxmidhar Sethi, M.Sc., Dem. In Zoology

**STORE KEEPERS**

1. Vacant
2. Dillip Kumar Satpathy, B.Sc., Storekeeper in Chemistry

**LABORATORY ATTENDANT**

1. Sri Sanatan Patra Lab. Attendant in Physics
2. Sadashiv Ghanta, Lab. Attendant in Chemistry
3. Madhusudan Das, Lab. Attendant in Botany
4. Bishambar Barik, Lab. Bearer
5. Lab. Bearer, Vacant
6. Lab. Bearer, Vacant

**LIBRARY STAFF**

1. Librarian ,Vacant
2. Bama Charan Giri, B.A., Library Attendant
3. Manas Kumar Mohanty, B.Com., B.Lib.Sc., Librarian (GF)

**OFFICE STAFF**

1. Head Clerk, Vacant
2. Sri K. C. Panigrahi, I.A., Sr. Clerk
3. Prashant Kumar Panda, I.A., Jr. Clerk
4. Jr. Clerk-cum-Typist, Vacant

**CLASS - IV STAFF**

1. Somnath Ghanta, Peon
2. Sridhar Pradhan, Peon
3. Girish Ch. Panda, Peon
4. Vacant
5. Vacant
6. Vacant
7. Duryodhan Das , Mali-cum-Water Bearer
8. Sushila Mani Das, Lady Attendant
9. Kamalakanta Barik, Watch Man
10. Sweeper, Vacant





**EXTRA - CURRICULAR ASSIGNMENT TO THE TEACHING STAFF FOR THE SESSION 2015-16.**

1. Administrative Bursar Sri D. Mohapatra, H.O.D. History
2. Associate Adm. Bursar Sri P. K. Parida, HOD English
3. Academic Bursar R.S.Mishra, HOD .Economics
4. Associate Academic Bursar Sri G.Swain., HOD Math.
5. Academic Council Secy. Academic Bursar (Ex Officio)  
Members:- All H.O.Ds (Ex Officio)
6. Accounts Bursar Dr. J. K. Dwibedy, Lect. in Pol. Sc.
7. Accounts Committee A/C Bursar, Adm. Bursar,  
Academic Bursar, I/C UGC .  
Dr.J.K.Dwiwedy H.O.D.Pol.sc.
8. Officer I/C Bills, GPF, EPF Dr.J.K.Diwedy.Lect in Pol.Sc.  
Sri S.K.Sahoo.Demon  
L. Sethy. Demon.(Block Grant Bill)
9. Secretary staff Council Dr. P. K. Das, HOD Odia
10. Admission Committee (+2 & +3) V.C: S. N. Tripathy, HOD Phillosophy.  
Member : (i) Sri D. B. Kanungo, Lect. in Eco.  
(+3) (ii) Mr. Sridhar Behera, Lect. in Phy.  
(iii) Mr. Ajay Ku. Das, Demon.  
(+2) (i) Mr. Girish Ch. Padhiary, Lect. in History  
(ii) Sri B. Samal, Demonstrator.in Chem.  
(iii) Sri L.D.Sethy, Demonstrator. In Zool.  
(iv) Sri R. N. Parhi, PET  
(Preparation of Adm. Registrar &  
Attendance Sheet for +2 & +3)
11. Officer I/C Examination Sri S. K. Das, HOD Bot  
Sri S. S. Panda, HOD Chem.

12. Time Table Sri G. C. Padhiary, Lect. in History  
Sri K. P.Mohapatra.Demon  
Sri G.Swain. HOD, Mathematics  
Sri U. C. Nayak, Lect. in Comp. Sc.
13. Advisor College Union (+3) Sri R. S. Mishra, Reader in Eco.  
Associate Advisor -do- Dr. J. K. Dwibedy, H.O.D. Pol. Sc.
14. Advisor +2 Cultural Association Mr. P. K. Parida, HOD English  
Associate Advisor -do- Dr. S. K. Panda, HOD, Phy.
15. Library Dr. S K Panda HOD Phy.  
Dr. M. Das, Lect. in Botany.  
Sri R.N.Parhi.P.E.T.
16. Reading Room Dr. Madhusmita Das, Lect. in Botany
17. Officer I/C UGC Sri P.K.Parida. H O.D.English.  
Sri D. B. Kanungo, Lect. in Eco.
18. Co-ordinator NAAC Sri R. S. Mishra, HOD Eco.
19. Associate Co-ordinator Sri P. K. Parida, HOD Eng.
20. Co-ordinator IQAC Sri Dayanidhi Mohapatra, HOD Hist.
21. Associate Co-ordinator Dr. Madhusmita Das, Lect. in Bot.
22. Officer I/C Budget Sri D. Mohapatra, Reader in History  
Sri R. S. Mishra, Reader in Eco.  
Sri. J. K. Dwibedy, Lect. in Pol. Sc.
23. Scholarship, S.S.G. Sri D. B. Kanungo, Lect. in Eco.  
& Financial Assistance Sri A.K.Das.Demonstrator.  
Sri S. K. Sahoo, Demonstrator. in Bot.  
Sri P. K. Sahoo, Demonstrator. in Chem.
24. Officer I/C Vocational Stream Dr. S. K.Panda, Lect. in Phy.
25. Athletic Association V.C. Sri S.S.Panda, HOD Chem.  
Sports & Marathan Mr. D. B. Kanungo, Lect. in Eco.  
Sri S. Behera, Lect. in Physics,  
Sri R. N. Parhi, PET

26. Officer I/C Main Store Dr. P. K. Das, Lect. in Odia..  
Sri S.Behera.Lect in Phy.
27. Construction and Repair Sri S.S.Panda H.O.D Chem.  
Committee UGC & College Sri P. K. Sahoo, Demon. in chem.  
Sri A. K. Das, Demon. in Bot.
28. V.C. D.S.A. Dr. P.K.Das, Lect. in Odia  
Sri G. C. Padhiary, Lect. in History.  
Dr. M. Bardhan, Lect. in Sans.
29. I/C B. C. R. Sri S. Behera, Lect. in Phy.
30. I/C G. C. R Mrs. S.Nanda.Lect in Odia..
31. Electricity and water supply Sri G. Swain, Lect. in Math.  
Sri P. K. Sahoo, Demon in Chem.
32. Internet & Networking Sri U. C. Nayak, Lect. in Comp. Sc.
33. Furniture and Assets Sri S. K. Mohanty, Lect. in Chem.  
Sri S. K. Sahoo, Demon. in Bot.
34. College Calendar Sri R. S. Mishra, Reader in Eco.  
and Prospectus Sri P. K. Parida, HOD Eng.
35. Co-operative Store Sri A. K. Das, Demon. in Bot.  
Sri D. K. Otta, Demon. in Phy.
36. N.S.S. Programme Officers Dr. M. Bardhan, Lect. in Sanskrit  
Sri P. K. Parida, HOD English.  
Sri G. C. Padhiary Lect. in Hist.
37. Counselor YRC Sri S. K. Das, HOD Botany.
38. Scout & Guide Sri .S. K. Mohanty Lect. in Chem.
39. Purchase Committee Sri .R. S. Mishra, H.O.D. Eco.  
and Printing Adm. Bursar (Ex Officio) A/C  
Bursar -do- Officer I/C Store do-
40. Income Tax Sri R.S.Mishra.H.O.D. Eco.  
Sri A. K. Das, Demonstrator

41. College Garden & Fencing Sri S. N. Tripathy, Reader in Philo.  
Dr. M. Das, Lect. in Bot.  
Sri L.D.Sethy, Demon. in Zool.
42. Founder's Memorial & College Sri P. K. Parida, HOD Eng.  
Foundation Day Sri S. K. Mohanty, Lect. in Chem.  
Sri K. P. Mohapatra, Demon. In Phy.
43. Students' Grievance All HODs of Arts stream for Arts Students.  
& Redressal cell All HODs of Science stream for  
Science Students.
44. Women harassment Smt. D. N. Dwibedy, HOD Zoology.  
Redressal cell Dr. M Bardhan, Lect. in Sanskrit.  
Smt. S. Nanda, Lect. in Odia.  
Dr. M Das, Lect. in Botany.  
Smt. S. S. Panda, Vocational wing.
45. Public Information Officer Dr. J. K. Dwibedy, Lect. in Pol. Sc.
46. 1<sup>st</sup> Appellate Authority Dayanidhi Mohapatra H.O.D. History.
47. Discipline Committee All HOD's (Ex-Officio)  
Admin. Bursar -do-  
Academic Bursar -do-  
Secy. Staff Council -do-  
Advisor College Union -do-
48. Audio Visual Club Dr.S.K.Panda , HOD Phy.
49. College Magazine, Dr. P. K. Das, H.O.D.. in Odia  
Wall Magazine Sri S. K. Mohanty, Lect. in Chem.  
Dr. M. Bardhan, Lect. in Sanskrit  
Smt. S. Nanda, Lect. in Odia.
50. Dramatic Society V.C. Sri D. B. Kanungo, Lect. in Eco.  
Sri G. C. Padhiary, Lect. in Hist.  
Smt.S. Nanda, Lect. in Odia  
Sri S. K. Sahoo, Demon. in Botany.

51. Cultural and Literary Activities Dr. P. K. Das, Lect. in Odia.  
Dr. M. Bardhan Lect. in Sans..  
Smt.S.Nanda.Lect in Odia.
52. Officer I/C Yoga Sri S. S. Panda, HOD in chem.
53. Induction Meeting (+2 & +3) Mr. S. N. Tripathy, HOD Philosophy  
Sri P. K. Parida, HOD English.  
Sri A. K. Das, Demon.
54. College Seminar Sri P. K. Parida, HOD Eng.  
Dr. M. Das, Lect. in Botany
55. Officer I/C Computer & I.T. Dr.S.K.Panda , HOD Phy.
56. Officer I/C Data Entry & Correspondence Sri P. K. Parida, HOD English.  
Sri D. B. Kanungo, Lect. in Eco.
57. I/C Audit Compliance A/C Bursar, (Ex-Officio)  
Adm. Bursar -do-
58. Officer I/C College, Revenue (Cocoanut, Fish Pond, Agriculture Products.) Dr. P. K. Das, Lect. in Odia  
Sri. M. Dash, Vocational wing.
59. Preparation of Students Attendance & Counting of (monthly) % Sri G. Swain Lect. in Math.  
Sri D. K. Otta, Demon in Phy.  
Sri P. K. Sahoo, Demon.  
Sri K. P. Mohapatra. Demon
60. Officer I/C Staff Common Room Sri D. B. Kanungo, Lect. in Eco.
61. Campus decorum & Cleaning Dr. J. K. Dwibedy, Lect. in Pol. Sc.  
Dr. M. Bardhan N.S.S. P.O.  
Sri G. C. Padhiary,N.S.S. P.O.
62. Xerox maintenance Sri G Swain, Lect. in Mathematics.  
Sri K. P. Mohapatra, Demon. in Phy.
63. Gymnasium Sri S. Behera, Lect. in Phy.  
Sri R. N. Parhi, PET  
L. D. Sethi, Demon. in Zoology

64. Staff Grievance Secy. Staff Council (Ex-Officio)  
Adm. Bursar -do-
65. Anti Ragging Cell Smt. D. N. Dwibedy, Reader in Zoology  
Sri A. K. Das, Demon in Biology.  
Sri L. D. Sethi.Demon.



## COLLEGE RULES

1. **The academic Session of the college begins from 1<sup>st</sup> June 2015 and ends on the 31<sup>st</sup> May 2016.**

2. **Commencement of Classes:**

The date of commencement of lectures of the classes will be notified by the Principal when the college opens after the Summer Vacation.

3. **Admission:**

- (a) Students seeking admission to the college should apply through SAMS by filling up the Common Application Form (CAF) in any internet point and submit along with requisite documents in college SAMS center as per SAMS rule.
- (b) The name of selected candidates will be displayed in SAMS website as well as in college notice board.
- (c) Admission will be done as per the dates mentioned by SAMS.
- (d) An induction meeting of the new comers will be conducted on the first day of commencement of classes.

4. **Identity Card :**

Students are always advised to keep their identity cards with them in order to avail all the privileges meant for them. Duplicate identity card is issued for any loss after payment of Rs. 100/- at the counter.

5. **Student's Problem :**

There is a Redressal Committee with Principal as Chairman. The students facing any disciplinary problems can put forth their grievances before the committee. The committee listen to the problem and immediately interfere in the situation.

6. **Fees :**

Fees must be paid in the college office on the dates notified for collection, otherwise a fine of Rs. 1/- will be realized for the defaulter on the next day of collection.

7. **Discipline :**

- (a) Students should take their seats before the teacher enter the class room and should not ordinarily leave their seats during the lecture. Late comers should not claim their attendance though allowed.
- (b) Students must not spit on walls, floors, pillars or doors and windows of the college. They should not stick any bill on the walls nor do they write anything on the walls, doors or black boards etc. thereby to disfigure them.
- (c) No student should ordinarily stroll or gossip with others on the Corridors or veranda at leisure. Students may remain in the students common room specified for them if they have no class by that time.
- (d) Proper decorum and discipline must be maintained at all places inside the college premises during the college hours.
- (e) Students are advised to keep the bicycles locked in the proper shed under own care. Bicycle should not be kept on the verandas.
- (f) Disciplinary action shall be taken against the students violating the above rules. A student who is rusticated or expelled shall leave the college. All his due to college if paid in advance are forfeited.

8. **Issue of C.L.C. and Conduct Certificate etc.:**

Application in prescribed proforma is available in the College office on payment for college leaving certificate/appearing certificate and conduct certificate. The C.L.C. shall be issued after clearance from required departments and a

gap of three days from the date of application will be taken for preparation. In case of loss of C.L.C., the student should write an application to the Principal along with a court affidavit from 1st class magistrate and police station diary report. The certificate will be issued within seven days from the date of application after the deposit of Normal fee Rs. 50/- or Urgent fee of Rs. 100/- Conduct certificate is issued at the time of taking C.L.C. by the students. +2 & +3 students desirous of taking CLC after admission are to pay Rs.500/- and Rs. 750/- respectively to the college. For emergency CLC (one day) Rs.100/- is charged extra as emergency fee. For duplicate CLC and Continuity Certificate a student has to deposit Rs. 300 /- and Rs. 20 /- respectively .

#### 9. Time Table :

Students are advised to attend their respective classes according to the time table which is published in the notice board of the college. Any change in the time table will be notified to the students.

#### 10. Interview Hours For Grievance Redressal :

Student representatives after due permission can meet the Principal between 2 P.M. to 3 P.M. for redressal of student grievances



### FEES PAYABLE AT THE TIME OF ADMISSION

#### A. +2 1st Yr. Student

<u>Head of the Collection</u>	<u>Arts.</u>	<u>Science</u>	<u>Comm.</u>
1. Admission fee	08.00	09.00	08.00
2. Tuition fee (June & July)	16.00	18.00	16.00
3. Development fee	20.00	20.00	20.00
4. Computer	30.00	30.00	30.00
5. Academic fee	50.00	50.00	50.00
6. College Examination fee	50.00	50.00	50.00
7. Library fee	50.00	50.00	50.00
8. Lab Dev. fee	-	100.00	-
9. S.S.G.	2.00	2.00	2.00
10. Athletic fee	15.00	15.00	15.00
11. Student aid fund	10.00	10.00	10.00
12. Red Cross	10.00	10.00	10.00
13. Registration fee	100.00	100.00	100.00
14. Cultural Association	25.00	25.00	25.00
15. Magazine fee	50.00	50.00	50.00
16. C.H.S.E. Sports fee	100.00	100.00	100.00
17. College Elction	15.00	15.00	15.00
18. Science Society	-	10.00	-
19. Teacher Welfare	10.00	10.00	10.00
20. College Drama	20.00	20.00	20.00
21. Student Attendance	10.00	10.00	10.00
22. Common Room fee	20.00	20.00	20.00
23. Medical fee	05.00	05.00	05.00
24. College Calendar	15.00	15.00	15.00
25. Reding Room	20.00	20.00	20.00
26. Identity Card	25.00	25.00	25.00
27. Recognition fee	100.00	100.00	100.00
28. Migration fee	100.00	100.00	100.00
29. Electricity & Water Supply	120.00	120.00	120.00

30. Time Table	10.00	10.00	10.00
31. N.C.C.	05.00	05.00	05.00
32. College Dev. Money	623.00	740.00	623.00
33. Scouts & Guide	12.00	12.00	12.00
34. Syllabus fee	40.00	40.00	40.00
35. University Examination fee			
36. College Garden	20.00	20.00	20.00
37. D.S.A.	25.00	25.00	25.00
38. Furniture	50.00	50.00	50.00
39. Yoga	02.00	02.00	02.00
40. Progress Report fee	10.00	10.00	10.00
41. Sports Literary fee	100.00	100.00	100.00
42. Social Service	10.00	10.00	10.00
43. Foundation Day	20.00	20.00	20.00
44. Service Charge	100.00	100.00	100.00
45. Exm. Maint. Hub. (EMH)	150.00	150.00	150.00
46. Reading Room	20.00	20.00	20.00
47. General Maintenance	30.00	30.00	30.00

**N.B. - IT Admission (Extra) Rs 1500/-**

**B. +2 2nd Yr. Student**

<u>Head of the Collection</u>	<u>Arts.</u>	<u>Science</u>	<u>Comm.</u>
1. Admission fee	8.00	09.00	08.00
2. Tuition fee (June & July)	16.00	18.00	16.00
3. Development fee	20.00	20.00	20.00
4. College Examination fee	50.00	50.00	50.00
5. Library fee	50.00	50.00	50.00
6. Lab Dev. fee	-	100.00	-
7. S.S.G.	02.00	02.00	02.00
8. Athletic fee	15.00	15.00	15.00
9. Student aid fund	10.00	10.00	10.00

12. Red Cross	10.00	10.00	10.00
13. Cultural Association	25.00	25.00	25.00
14. Magazine fee	50.00	50.00	50.00
15. C.H.S.E. Sports fee	100.00	100.00	100.00
16. College Election	15.00	15.00	15.00
17. Teacher Welfare	10.00	10.00	10.00
18. College Drama	20.00	20.00	20.00
19. Mark fee	10.00	10.00	10.00
20. Common Room fee	20.00	20.00	20.00
21. Medical fee	05.00	05.00	05.00
22. College Calendar	15.00	15.00	15.00
23. Time Table	10.00	10.00	10.00
24. Identity Card			
25. Medical Fee	05.00	05.00	05.00
26. Electricity & Water Supply	50.00	50.00	50.00
27. N.C.C.	05.00	05.00	05.00
28. Scouts & Guide	12.00	12.00	12.00
29. College Dev. Money	491.00	509.00	491.00
30. Soci	103.00	104.00	103.00
31. General Maintenance	30.00	30.00	30.00
32. College Garden	20.00	20.00	20.00
33. D.S.A.	25.00	25.00	25.00
34. Furniture	50.00	50.00	50.00
35. Yoga	02.00	02.00	02.00
36. Foundation Day	20.00	20.00	20.00
37. Sports Literary fee	100.00	100.00	100.00
38. Reading Room	20.00	20.00	20.00
39. Service Charge	60.00	60.00	60.00
40. Social Service fee	10.00	10.00	10.00

## C. +3 1st Yr. Student

<u>Head of the Collection</u>	<u>Arts.</u>	<u>Science</u>
1. Admission fee	09.00	10.00
2. Tuition fee (June & July )	18.00	20.00
3. Development fee	25.00	25.00
4. Seminar fee	30.00	30.00
5. Academic fee	50.00	50.00
6. College Examination fee	50.00	50.00
7. Library fee	50.00	50.00
8. Lab Dev. fee	-	100.00
9. S.S.G.	2.00	2.00
10. Athletic fee	25.00	25.00
11. Student aid fund	10.00	10.00
12. Red Cross	10.00	10.00
13. Registration fee	75.00	75.00
14. College Union	40.00	40.00
15. Magazine fee	50.00	50.00
16. University Sports fee	100.00	100.00
17. College Elction	15.00	15.00
18. Science Society	-	70.00
19. Teacher Welfare	10.00	10.00
20. College Drama	20.00	20.00
21. Common Room fee	20.00	20.00
22. Medical fee	05.00	05.00
23. College Calendar	15.00	15.00
24. Time Table	10.00	10.00
25. Identity Card	25.00	25.00
26. Recognition fee	75.00	75.00
27. Migration fee	-	-
28. Electricity / Water Supply	120.00	120.00
29. Student Attendance	10.00	10.00

30. Medical aid fund	05.00	05.00
31. College Dev. Money	992.00	1270.00
32. NAAC fee	100.00	100.00
33. Syllabus fee	40.00	40.00
34. University Examination fee		
35. College Garden	20.00	20.00
36. D.S.A.	25.00	25.00
37. Unit Test	10.00	10.00
38. Furniture	50.00	50.00
39. Progress Report fee	10.00	10.00
40. Sports Literary fee	100.00	100.00
41. Gen. Maintenance	30.00	30.00
42. Scouts & Guide	12.00	12.00
43. Social Service fee	10.00	10.00
44. College Foundation Day	20.00	20.00
45. Reading Room	20.00	20.00

## D. +3 2nd Yr. Student

<u>Head of the Collection</u>	<u>Arts.</u>	<u>Science</u>
1. Admission fee	9.00	10.00
2. Tuition fee (June & July )	18.00	20.00
3. Development fee	556.00	584.00
4. College Examination fee	50.00	50.00
5. Library fee	50.00	50.00
6. Lab Dev. fee	-	120.00
7. S.S.G.	02.00	02.00
8. Athletic fee	25.00	25.00
9. Student aid fund	10.00	10.00
10. Red Cross	10.00	10.00
11. Scouts & Guide	12.00	12.00
12. College Union	40.00	40.00

13. Magazine fee	50.00	50.00
14. University Sports fee	100.00	100.00
15. College Election	15.00	15.00
16. Science Society	-	30.00
17. Teacher Welfare	10.00	10.00
18. College Drama	20.00	20.00
19. Insurance	02.00	02.00
20. Common Room fee	20.00	20.00
21. Medical fee	05.00	05.00
22. College Calendar	15.00	15.00
23. NAAC Fee	100.00	100.00
24. Reading Room	20.00	20.00
25. Dramatic Association	20.00	20.00
26. Migration fee		
27. Electricity & Water Supply	120.00	120.00
28. Time Table	10.00	10.00
29. Medical aid fund	10.00	10.00
30. Literary	10.00	10.00
31. Seminar fee	30.00	30.00
32. University Examination fee		
33. College Garden	20.00	20.00
34. D.S.A.	25.00	25.00
35. Insurance	02.00	02.00
36. Sports Literary fee	100.00	100.00
37. Service charge	60.00	60.00
38. College Foundation Day	20.00	20.00

## E. +3 3rd Yr. Student

<u>Head of the Collection</u>	<u>Arts.</u>	<u>Science</u>
1. Admission fee	09.00	10.00
2. Tuition fee (June & July)	18.00	20.00
3. Development fee	576.00	594.00
	594(H)	612(H)
4. +3 Seminar	30.00	30.00
5. Academic fee	30.00	30.00
6. College Examination fee	50.00	50.00
7. Library fee	50.00	50.00
8. Lab Dev. fee	-	120.00
9. S.S.G.	02.00	02.00
10. Athletic fee	25.00	25.00
11. Student aid fund	10.00	10.00
12. Red Cross	10.00	10.00
13. Scouts & Guide	12.00	12.00
14. College Union	40.00	40.00
15. Magazine fee	50.00	50.00
16. University Sports fee	100.00	100.00
17. College Election	15.00	15.00
18. Science Society	-	30.00
19. Teacher Welfare	10.00	10.00
20. Dramatic Assn.	20.00	20.00
21. Furniture	50.00	50.00
22. Medical fee	05.00	05.00
23. College Calendar	15.00	15.00
24. Identity Card	10.00	10.00
	Duplicate	100.00
25. Recognition fee	40.00	40.00
26. Migration fee	100.00	100.00



27. Electricity & Water Supply	120.00	120.00
28. Time Table	10.00	10.00
29. Medical aid fund	05.00	05.00
30. Teacher Welfare	10.00	10.00
31. G. Maintenance	30.00	30.00
32. Syllabus fee		
33. University Examination fee		
34. College Garden	20.00	20.00
35. D.S.A.	25.00	25.00
36. Reading Room	20.00	20.00
37. NCC	05.00	05.00
38. Attendance	10.00	10.00
39. Sports Literary fee	100.00	100.00
40. Service fee	60.00	600.00
41. BCR/GCR	20.00	20.00
42. College Foundation Day	20.00	20.00
43. Literary fee	10.00	10.00
44. Insurance	02.00	02.00
45. NAAC fee	100.00	100.00
46. Social Service	10.00	10.00



## COURSES OF STUDIES

The College is affiliated to C.H.S.E., BBSR and Fakir Mohan University, Balasore. It provides teaching facilities in the following subjects.

### 1. +2 Arts, Total Seats 307

Compulsory Subject : (1) English, (2) M.I.L.-Odia, or English/Sanskrit (3) Environmental Studies (4) Yoga

Elective Subjects : Economics, Political Science, History, Logic, Odia & Sanskrit .

An applicant will have to choose any four of the above elective subjects but Odia & Sanskrit can not be opted together. There shall be no extra elective subject.

### 2. +2 Science, Total Seats 154

Compulsory Subject : (1) English, (2) M.I.L.-Odia or English / Sanskrit (3) Environmental Studies (4) Yoga

1. Elective Subjects : (1) Physics (2) Chemistry

2. One is to choose either Group 'A' or Group 'B' for 3<sup>rd</sup> and 4<sup>th</sup> Elective subjects.

Group - A Group - B

(3) Mathematics (3) Biology

(4) Biology / IT (4) Mathematics /IT

### 3. +2 Commerce, Total Seats 77

Compulsory Subjects : (1) English (2) M.I.L. - Odia or English / Sanskrit (3) Environmental Studies (4) Yoga

Elective Subjects : (1) Accountancy (2) Business Studies & Management (3) Business Mathematics & Statistics

(4) One is to choose anyone of the following groups.

1<sup>st</sup> Year & 2<sup>nd</sup> Year

Group-1: Salesmanship & Business Economics.

Group-2: Fundamentals of Entrepreneurship & Cost Accountancy

Group-3: Fundamentals of Company Accounts & Fundamentals of Management Accounting.

There shall be no extra optional subjects.

NB.: An applicant for Arts, Science, Commerce can choose Hindi / Bengali/Telgu/Urdu as M.I.L. in lieu of M.I.L. (Odia) but without teaching facilities.

If an applicant for Arts, Science and Commerce desires to keep alternative English as M.I.L. shall be considered in special circumstance obtaining permission from the Council without teaching facilities.

#### 4. +3 1<sup>st</sup> Year Arts, Total Seats 154

Compulsory Subjects : English, M.I.L. (Odia)

Hons. Subjects :

An Hons students can choose one subject as his/her Hons. from the following subjects - Eco., Hist., Pol. Sci., English, Sanskrit, Odia and Philosophy.

#### Pass Subjects for the Students:

A student shall choose one pass subject from the following subjects - Eco., Hist., Pol. Sc., Odia, Sanskrit.

Choice of Elective Subject :

A student (both Hons & Pass) shall choose two elective subjects as "Elective - A & B" from the following subjects other than his/her Hons & Pass subject.

Elective Subjects :

Indian Polity (Pol. Sc.), Land mark of Indian History (History), Indian Economy (Economics), Education (without practical) Odia.

#### +3 2<sup>nd</sup> Year Arts

There is no provision of choice of subjects in +3 2<sup>nd</sup> Year. A student shall read the papers of the subjects offered in +3 1<sup>st</sup> Year class.

#### +3 3<sup>rd</sup> Year Arts

A student shall read Elective 'B' & Hons Paper chosen by him/her in the 1<sup>st</sup> Year and E.S. & I.S.C. as compulsory subject.

#### +3 1<sup>st</sup> Year Science

Compulsory subject : English, M.I.L.

Student in +3 1<sup>st</sup> Year Science are categorized in to two groups on the basis of choice of subjects like Physical Science Group & Life Science Group.

#### 1. Physical Science Group

**Hons** : A student of physical science group can choose one subject from Chemistry, Mathematics & Physics as his/her Hons subject and one pass subject from the above other than his/her Hons subject. He/she must keep "Biology" as minor elective subject.

**Pass** : A pass student of physical science group shall choose two pass subjects as pass "A" and pass "B" from Phy, Chem & Math.

#### 2. Life Science Group

**Hons** : A student of Life Science group may offer a subject Botany or Zoology as his/her Hons subject and shall choose one pass subject from Chemistry, Botany & Zoology other than his/her Hons subject. He/she must keep "Math" as Minor Elective subject.

**Pass** : A pass student of life science group shall choose two pass subjects as pass A and pass B from Chemistry, Botany & Zoology.

#### +3 2<sup>nd</sup> Science

A student of both Physical Science and life science (both Hons & Pass) shall have to read information Technology or

Environmental Science as a subject in place of Eng. & MIL. Other subjects (Hons & Pass) remain the same as taken in +3 1<sup>st</sup> Year. Hons students shall have to read one subject as Major Elective from Phys, Math, Chem., Bot. & Zool. other than their Hons & Pass subjects as chosen by them in +3 1<sup>st</sup> Year.

**Pass :** There is no provision of choice of subjects in +3 2<sup>nd</sup> Year. Sc. All papers of the pass subjects offered in +3 1<sup>st</sup> Year will remain same.

#### **+3 3<sup>rd</sup> Year. Science**

ISC is Compulsory for Hons & Pass students of both group. A pass student of Physical & Life Science Group shall read biology and Math as Minor elective respectively and one subject as Major Elective other than his/her pass and Minor Elective subjects as chosen by him/her in +3 1<sup>st</sup> Year.



### COUNCIL AND UNIVERSITY & COLLEGE EXAMINATION

1. There shall be one examination i.e. Annual Examination for the +2 1<sup>st</sup> Yr. and test examination for the +2 2<sup>nd</sup> yr., +3 1<sup>st</sup> Yr., +3 2<sup>nd</sup> Yr. & +3 3<sup>rd</sup> Yr. classes and the result of the performance will be communicated to their guardian by post and also be notified.
2. All Departments will conduct Unit Test in the alternative months and submit the mark foil to the Examination section. Such exam will be made for 20 marks & time is 30 mts.
3. The students absenting themselves from a college examination without prior permission of the Principal shall be penalized as determined by the staff council.
4. The students resorting to malpractice, misbehaviour will be seriously dealt with and will run the risk of being expelled from the college on the ground of such misconduct.
5. In case a student, who fails to secure the qualifying marks for promotion will however be considered for promotion by the Staff Council in accordance with certain guiding principles framed by it.
6. No student shall be allowed into examination hall without the Identity Card or Admit Card as the case may be.
7. A student is required to attend at least 75% of the General Lectures & 75% of the Practical Classes. Attendance will be counted separately under each head. Condonation of attendance between 60 and 75% may be granted in exceptional cases.



### COUNCIL EXAMINATION

1. The Higher Secondary Examination in Arts, Science and commerce Course shall be held once a year. The Annual Examination shall be held in the month of March.
2. In order to be sent up for the Higher Secondary Annual Examination every student must:
  - (a) Prove himself/herself to have good conduct.
  - (b) Prove himself/herself to have studied diligently.
  - (c) Pass the College Test Examination.
  - (d) Possess the required percentage of attendance as reflected earlier.
3. Each Examination for a theory paper carrying 100 or 75 marks shall be of 3 hours duration and the duration is 2 hours for theory paper carrying 50 or 35 marks. The practical examination carrying 30 and 15 marks shall be of 3 hours and 2 hours duration respectively.
4. The distribution of marks on papers can be obtained from the courses of studies prepared by the council.

### UNIVERSITY EXAMINATION (+3 Degree)

1. The course for the +3 Degree Arts/Sc./Com. Shall be of three years duration. At the end of each year/session there will be an University Exam.
2. To be sent up for the +3 Degree Examinations every student must :
  - a) Prove himself/herself to have good conduct.
  - b) Prove himself/herself to have studied diligently.
  - c) Pass the College Test Examination and at least two Unit Tests.
  - d) Possess the required percentage of attendance as reflected earlier.

3. Each Examination for a theory paper carrying 100 or 75 marks shall be of 3 hours duration and for 50 marks two hours.
4. Examination to practical paper in the subjects will be detailed at the end of theory papers.
5. The distribution of marks for General course & Honours course can be known from the courses of studies prepared by the University. Interested students can consult with the teachers of Academic Committee.

### LIBRARY

The College Library has about 21,041 books well arranged in sections and subsections. The member of the staff and Students of the college use the Library. There are mainly three sections such as (A) Lending Library (B) Book Bank (C) Reading Room. All sections of the library remain under the overall administrative control of the Principal.

### LENDING LIBRARY

The Lending Library remains opened from 10.00 A.M. to 4.00 P.M. in each working day. The following is the list showing the maximum number of books issued to the borrowers.

- |                                       |  |   |
|---------------------------------------|--|---|
| 1. Teacher                            | a) 15 each of concerned subject.   |   |
|                                       | b) 3 each for honours subject and literature subjects, i.e. English and M.I.L. (O) |   |
| 2. Demonstrators                      |  | 5 |
| 3. P.E.T.                             |  | 2 |
| 4. Librarian                          |  | 3 |
| 5. Ministerial Staff                  |  | 3 |
| 6. Peon & Bearers                     |  | 2 |
| 7. Students of +2 Arts/Sc./Com.       |  | 2 |
| 8. Students of +3 Arts/Sc./Com (Pass) |  | 2 |
| 9. Students of +3 Arts/Sc/Com (Hons)  |  | 3 |

### RULES COMMON TO ALL BORROWERS OF BOOK

1. The date of issue of books to the students of different classes is notified at the start of the session. If the issue date is a holiday the next working day will be considered as the issue date for that class.
2. Issue of books to students is made on the production of the Identity Card at the counter together with Library Card.
3. No book can be taken out of the Library without the knowledge of the Librarian unless it is properly entered in the issue register.
4. Each borrower must examine the condition of the books before he/she receives them otherwise in case of damage, if detected later, the charges will be made against the borrower.
5. No notes or markings shall be made in the library books nor shall any picture of page be removed or torn or other wise disfigured. The borrowers damaging any book in any manner will be penalized.
6. Student can borrow books for a maximum period of 15 days from the library. A fine of 50 paise per book is levied on each student for each day of delay in returning a book. The list of the defaulting borrowers will be submitted to the account section at the end of the week. The fines are realized at the time of deposit of monthly tuition fees.
7. A student against whom any fine is outstanding is not allowed to borrow book from the library until the book is returned and fines paid.
8. Books of reference, Maps, University Calendars, current issues of periodicals, courses of study and rare book shall not be issued.
9. The members or the teaching staff are eligible to retain the reference books borrowed from the lending library for a period of two months and for the members of non-teaching staff the maximum period is 15 days (any book).

10. A teacher of the college can borrow a book from the library from any section other than his specialized subject with the permission of the principal.
11. A student who wants to take books from the library should fill in his/her library card properly and present to the librarian and should also present the card while returning a book.
12. A duplicate library card shall be issued to a student in case of loss of library card, on payment of Rs. 5/- along with an application to the Principal for issue of duplicate library card.
13. Any book lost, damaged or defaced by a borrower must be replaced by him. If the book is not available in the market, the borrower must have to pay triple cost of the catalogue price of the book. In case the price of the lost book can not be ascertained, the borrower has to pay the amount fixed by the Principal.
14. A person who uses the library is supposed to be aware of the library rules and to abide by them. Ignorance of the rules is not considered as an excuse for violating the same.
15. All library books must be returned to the library before filling up of forms of the respective examinations. Without clearance from the library students can not fill up their forms.
16. Annual verification of library shall be made every year before summer vacation.



### BOOK BANK

There is a Book Bank attached to the Lending Library of the college which came in to being in 1982. Desirous students are allowed to receive books from the library.

#### RULES

1. Application from intending borrowers are invited at the beginning of every academic session in the following proforma:

#### APPLICATION FORM

1. Name of the Student \_\_\_\_\_
2. Name of the Stream \_\_\_\_\_
3. Class \_\_\_\_\_ Roll No. \_\_\_\_\_
4. Name of the Book      1.      2.      3.
5. Marks secured in the last HSC/CHSE/University Examination
6. Special claim if any -

Full Signature of the Student

2. Whether once or annually each borrower has to pay 1/10th of the printed price of a book at the time of borrowing and the money so collected has to be credited to Book Bank Fund.
3. The Book Bank Fund shall be utilized for the purchase of new text books, binding of damaged & old books, for payment of honorarium, if any and for meeting any other expenditure connected with the working of the Book Bank.
4. Applicants must borrow the allowed books on the date mentioned in the notice failing which they lose their claim to borrow.
5. The maximum number of books to be borrowed by the student of different classes is mentioned below:
 

+2 Arts/Science/Commerce	- 1
+3 Arts/Science/Com. (Pass)	- 1
+3 Arts/Science (Hons.)	- 1

6. Books once borrowed cannot be exchanged.
7. The borrower can keep the books maximum up to the date of his/her filling up of form of either C.H.S.E. or University Degree Examination as the case may be.

#### READING ROOM

There is a Reading Room of the College that started in 1994-95 session. It is meant for the students of the college. They may gain knowledge through reading News Papers, Magazines and Journals supplied to them in that Reading Room. It opens from 10:30 A.M. to 2:30 P.M. in all working days.

#### COLLEGE MAGAZINE

The College Magazine "The SARDAR" is published once a year. The Magazine provides an ample opportunity to students and teacher's of this college to bring up their literary experiences as well as to develop their creative aptitudes. The Editorial Board consist of some members of the teaching staff nominated by the Principal. Besides two other students representatives elected by the students as secretary and Asst. secretary will assist the Editorial Board.

#### THE NATIONAL SERVICE SCHEME (N.S.S.)

The National Service Scheme was introduced in the college in 1983. At present Three N.S.S. Units Two for boys and the other for girls are functioning. Each Unit consist of 50 volunteers and functions under separate officers.

#### OBJECTIVES OF N.S.S.

Its Objectives are-

1. To make use of the leisure of the College students through organising camps for the upliftment of the villagers.
2. To inculcate in them the sense of responsibility towards their fellow villagers and the dignity of labour.

3. To create advanced ideas in the minds of the villagers for their upliftment.
4. To put novel ideas to practical use for mitigating at least some of the social problems.
5. To gain skills in the exercises of democratic leadership.
6. To make people aware of National Unity, Integrity and International understanding.

#### **RULES OF N.S.S.**

- a) All bonafied students of the college are eligible to apply for enrolment.
- b) The selection of N.S.S. volunteers is made through interview.
- c) A minimum of 75% of attendance in the physical work classes and attendance in two camps are obligatory, without which the names will be struck off the roll.
- d) Materials issued to volunteers will be returned to the N.S.S. Officer before Annual Test Examination.
- e) Discipline is the prime guiding factor in N.S.S. The Programme Officer of N.S.S. is empowered to take disciplinary action against any volunteer violating the rules.
- f) On all matters relating to the N.S.S. the decision of the Principal is final.

#### **YOUTH RED CROSS UNIT**

There shall be a youth Red Cross Unit in the College with Principal as Chairman, two counsellors and YRC volunteers comprising minimum 20 and not exceeding 50 students. The YRC volunteers must be talented dedicated and committed to the service of the needy and the distressed. The aim and objective of the unit is to organise short term camp on health awareness of the Unit is to organise short term camp on health awareness programme and take up other humanitarian services as and when required by the society.

#### **THE COLLEGE UNION (DEGREE WING)**

1. The name of the College Union is Dr. Jadunath College Union, Rasalpur.
2. The Union shall remain as the sole tribune of the students opinion inside the college.

#### **3. Objectives :**

Its objectives are:

- a) To organize discussion on General, Cultural, Academic, National and International issue.
- b) To invite eminent persons to address at different functions of the union.
- c) To represent the views of the students in all matters relating to academic progress.

#### **4. MEMBERSHIP :**

Every student appearing on the rolls of the college is a member of union. (Degree stage)

5. There shall be an executive committee of the college union consisting of the following office bearers.
  - a) Principal (Ex-officio)
  - b) President
  - c) Vice-President
  - d) General Secretary
  - e) Asst. General Secretary
  - f) All class Representatives of Degree streams
  - g) Women Representative

#### **6. FUNCTION OF THE EXECUTIVE COMMITTEE**

- I)
  - a) It prepares the budget of the union for the session and gets it approved by the Principal.
  - b) It draws up programmes of the union for the session.
- II) It convenes and holds meetings of the union:
  - a) An ordinary meeting of the executive committee may be convened by secretary in consultation with the President and the Advisors.

- b) Notice for the ordinary meeting, its date, time, place and agenda are sent to members at least 72 hours prior to the meeting.
- c) An urgent meeting of the committee can be convened at any time either by the President of the college union or by the Principal.
- d) Meeting of the Executive Committee are presided over by the President or in his absence by the Vice-President.
- e) 50% of the members of the Executive Committee constitute the quorum.
- f) The minutes of the Executive Committee are maintained by the Secretary and a copy of it is communicated to the Principal through the Advisers within 24 hours of every meeting.
- g) No meeting of Executive Committee is valid unless Adviser is present in such meetings and puts his signature on the proceedings of the meeting.
- h) All notice for executive body meeting of any nature and the resolution made thereof must be counter-signed by the Principal.

#### **7. ADVISER :**

- a) There shall be an Adviser of the union appointed by the Principal from among the members of the teaching staff. The Principal may appoint one or more Associate Advisers to assist the Adviser in discharging the activities of the union.
- b) The Adviser remains present in all the meeting of the Union. He assists the Union by useful suggestion, if necessary, for the proper conduct of the meeting.
- c) The Adviser may at any time during a meeting or on the request of the President explain the scope and effect of a motion or amendment.
- d) The Adviser does not preside over the meeting unless President requests him to do so in writing.

- e) Associate Advisers will remain present in all meetings and assist the adviser at times.
- f) All Vice-Presidents and Advisers must return Notice and Resolution book at the end of the session.

#### **8. PRESIDENT:**

Any student of the degree stream is eligible to take part in election to the Presidentship of the Union. The President presides over all the ordinary meeting of the Union and assumes all his powers and duties as that of the President.

#### **SECRETARY:**

Any student of degree stream can contest to the office of the Secretary, College Union. The Secretary gives notice for holding meetings of the Union and records their minutes. He prepares an agenda for debate in consultation with President and the Adviser. He keeps the accounts of the Union. He produces all vouchers to the Adviser for his approval and acceptance of the Principal.

#### **9. ORDINARY MEETING OF THE UNION:**

- a) All ordinary meeting are presided over by the President.
- b) At least three days before the meeting, the notice is served to the members of the Union.
- c) Ordinary meeting is convened once a fort night if necessary.

#### **10. PROCEDURE IN THE MEETING:**

- a) In the absence of the President & Vice President, the members present will elect a person from among themselves to preside over the meeting. The Chair-person assumes all the rights and discharges all the duties of the President during a meeting.
- b) At the beginning of each ordinary meeting the Secretary reads out the minutes of the previous meeting and gets it approved by the President.



- c) Amendment to any minutes/motion (if any) is submitted in writing to the Secretary at the beginning of the meeting. No amendment can be made that negates the original motion.
- d) Every speech should be relevant to the subject of a debate of the amendment proposed. No personal reflection is made in course of the meeting.
- e) Point of order: The Adviser/ Associate Adviser or any Member of Executive Committee may call the President's attention to a point of order even while a member is speaking.

#### 11. VOTES ON DEBATE:

- a) At the conclusion of the debate the mover of the original motion has to exercise his right to reply. The amendment is put to vote for finalization.
- b) All questions in the debate shall be determined by a majority of vote of members present.
- c) If the votes are equally divided, the President shall cast his vote.

#### 12. EMERGENCY MEETING OF THE UNION:

- a) An Emergency Meeting of the Union may be convened at any time either by the Principal or the President.
- b) If the President of the Union desires, he should serve a written requisition addressed to the Principal and signed by not less than one third members of the Union.
- c) The Principal shall preside over any Emergency Meeting of the Union.

#### 13. DISCIPLINE:

The President may call any member to order. If a member disobeys or disregards him, he may request the Adviser or the Associate Advisers to withdraw the member from the meeting and may report his name to the Principal. If

necessary, the President can dissolve the meeting. In any case not provided for in these rules, the Adviser/the Associate Adviser shall give a ruling as to the procedure on the principles already laid down. His rulings shall be final.

#### 14. SUPERVISION OF THE EXECUTIVE COMMITTEE:

If the Principal is satisfied that the Executive Committee has been acting or likely to act in a manner prejudicial to the interest of the college and of students or that it has failed to discharge its function and duties properly, he may by order supersede the said Executive Committee & make arrangement to carry out the activities of the Union in a manner decided by him.

#### 15. MEMBERS OF THE TEACHING STAFF:

All meetings of the Union are opened to all members of the teaching staff. If they so desire, can take part in the proceeding. They are not entitled to vote.

#### 16. COLLEGE UNION FUND:

- a) All expenditure of the Union are met of a fund raised through subscription from degree students of the college.
- b) The Executive Committee in consultation with the Adviser/Associate Adviser prepare the annual budget of the Union and submit the same to the Principal for his approval.
- c) The Adviser maintains the accounts and he is to receive all money from the Principal in connection with the Union.
- d) All student members of the college Union pay a consolidated fee of Rs. 25 per annum to be collected by the college office at the time of admission in each academic session.

**17. ELECTION OF OFFICE BEARERS:**

- a) Election to the different offices of the Executive Committee is done once in a year. Election will be held on such date as the Government may decide. If the Principal apprehends any abnormal situation in the college, he may stop the election and report it to the Government.
- b) The date of notification, nomination, withdraw from election and oath taking will be announced by the Govt.
- c) A member can seek election to one office only.
- d) The Validity of nomination, after proper scrutiny by the Principal or by his nominee(s) or by a committee, constituted by him for the purpose, will be declared. The valid list of candidates contesting for various posts is notified on the day of nomination.
- e) All bonafied students can vote in the college Union election.
- f) In case of equal number of votes between two or more candidates the result shall be determined by lot.
- g) Under no circumstance recounting of votes is allowed.
- h) Students are asked to produce their Identity Cards at the time of casting their votes.
- i) Members of the Union and students shall clear their college dues up to prior month on which election is being conducted and get their Identity Cards renewed.
- j) The students contesting for different posts cannot put hoarding. College Authority shall affix hoarding at conspicuous places indicating the name of the candidates/posts for which they are contesting.
- k) Under graduate students between the ages 17 & 22 may contest election.
- l) The candidates should in no event have any academic arrears in the year of contesting in the election.

- m) The candidate should have attained the minimum percentage of attendance as prescribed by the University or 75% attendance whichever is higher
- n) The candidate shall have one opportunity to contest for the post of office bearer and two opportunities to contest for the, post of executive member.
- o) The candidate should not have a previous criminal record i.e. she/he should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action.
- p) Election related expenditure and financial accountability: The maximum permitted expenditure per candidate shall be Rs. 5,000.
- q) Each candidate shall, within two weeks of the declaration of the result, submit complete and certified (to be certified by the candidate) accounts to the college authorities. The college shall publish such accounts within two days of submission of accounts through a suitable medium so that any member of the student body may freely examine the same.
- r) The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.
- s) With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilizing funds from any other sources than voluntary contributions from the student body.
- t) If any contesting candidate indulges in violent activities to intimidate the student to vote for him/her, he/she should be disqualified and his/her candidature shall stand cancelled.
- u) The decision of the Principal is final in the College Union election.

**N.B.:** The rules enshrined in the list are subject to modification as per the Govt. decision and notification.

## 18. VACANCIES AND TENURE OF OFFICE OF THE EXECUTIVE COMMITTEE OF THE COLLEGE UNION:

- i) The office bearers shall hold office for the entire academic session unless, if-
  - a) They cease to be the students of the college.
  - b) They voluntarily resign in writing addressed to the Principal and the same is accepted by the Principal.
  - c) They are removed by a motion passed by a three fourth majority of the members of the Union Present and voting expressing lack of confidence in them and for that an emergency meeting is called for.
- ii) Office bearers who appear at a University Examination are deemed to have vacated their office on the date University application forms are filled up by him/her.
- iii) After the election is over & results are published the Principal calls a general meeting of the Union, where in the newly elected office bearers shall take oaths and assume charges. All the members of the staff and students are invited to attend the ceremony.

## 19. AMENDMENT OF THE PROVISION OF THE BYE-LAW:

Any amendment of the Bye-law is made by the staff council.

## 20. INTERPRETATION OF THE BYE-LAW:

The Principal is the final authority in all matters relating to the Union and may at his discretion alter, avoid, supplement, amend or abrogate any of these rules.

### CULTURAL ASSOCIATION (HIGHER SECONDARY WING)

1. There is a Cultural Association of Higher Secondary students called as **Dr. Jadunath College Cultural Association, Rasalpur, Balasore.**

2. The Cultural Association remains as the sole tribute for cultural activities of the students of higher secondary wings of the college.

## 3. OBJECTIVES:

Its objectives are:

- a) To organize discussion and debate pertaining to the cultural and academic interest.
- b) To invite eminent persons to address in the meeting of the Cultural Association.

## 4. MEMBERSHIP:

Every bonafied student of the higher secondary classes of Dr. Jadunath College is a member of the Cultural Association.

5. There shall be an Executive Committee of the Cultural Association consisting of the following members:
  - a) Principal (Ex-officio President)
  - b) Secretary (Elected)
  - c) Assistant Secretary (Elected)
  - d) Lecturer-in-charge of Cultural Association
6. Function of the Executive Committee
  - a) It prepares the budget of the Cultural Association.
  - b) Its draws up Programmes of activities of the Cultural Association.
  - c) It represents the views of its members relating to them only.
7. No meeting of the Executive Committee is valid unless the Lecturer in charge of the Cultural Association is present and address the proceedings of the meeting. In absence of the Principal the Lect. in charge presides over the meeting.
8. 50% of members of the committee shall constitute the quorum.
9. The minutes of the Executive Committee is maintained by the Secretary and decisions of the meeting are communicated to the Principal within 24 hours.

10. Notices of ordinary meeting with date, time, place and agenda are issued to the members at least before 3 days by the Secretary. Meeting is convened with the knowledge of the Lecturer in charge of Cultural Association and the Advisory Board.
11. The election procedure of the Cultural Association is notified by the Principal after declaration of the election by Govt. A member can seek election to one office only. Govt. rules in matters relating to election for Cultural Association will be strictly followed as reflected in the Union Election procedure. If it is found that votes recorded are equal in between two or more candidates, the result there of shall be determined by lot. Under no circumstances the recounting of votes is allowed. The Principal is the final authority in all matters relating to the election and his decision is final.

#### 12. TENURE OF OFFICE BEARERS:

Normally, office bearers who appear at the council of H.S. Examination are deemed to have vacated their office on the date he/she fills his/her application form to appear at the said Examination.

13. Office bearers who do not want to continue may resign in writing to the Principal and they cease to hold office from the date their resignation is accepted.

#### 14. FUND:

- a) All expenditures are met out from a Fund raised through subscription from H. S. student of the college. The amount of subscription is decided by the Principal.
- b) The Lecturer in charge keeps accounts of the association and the expenditure is subject to the Audit by the Principal.
15. If in the opinion of the Principal the Cultural Association is working against the interest of the college, he may in consultation with the Advisory Board and the Lecture in

- charge of the Cultural Association dissolve the Association and make alternative arrangement for organizing its activities.
16. The Principal shall be the final authority in all matters relating to the Cultural Association.
17. If the Principal is satisfied that congenial situation is not there or abnormal situation prevails, he may postpone the election of the Cultural Association. However, for the postponement of the election, the Principal may consult the teaching staff entrusted with the duty of performing the activities of the Cultural Association.

#### COLLEGE SOCIETIES

Besides, the college has a number of other societies such as the Athletic Society, the Dramatic Society and the Day Scholar's Association for +2 and +3 students separately and the science society is meant for science student only. There is an executive committee of each society consisting of the Principal as ex-officio President. A Vice-President and Associates are to be nominated by the Principal from among the teaching staff of the college. A secretary and an Assistant Secretary are to be elected from among the students for respective wings.

The method of election to the post of Secretary and Assistance Secretary from among the students to various societies is followed by the rules as prescribed under the election rules for college Union. The Associate Vice-President of different societies are to assist the Vice-President in matters relating to their concerned societies and. they are to discharge the duties of Vice-President in the absence of the later.

In the absence of Secretaries, the Assistant Secretaries of different societies are advised to discharge all the functions. The Principal is the final authority in all matters relating to all societies. He may at his discretion alter, avoid,

supplement, amend or abrogate any of their rules.  
The objectives, membership and functions of office bearers of different societies are as follows.

### THE ATHLETIC SOCIETY

#### 1. Objectives:

The Athletic Society of the college is meant to promote the spirit of games and sports among the students by organizing the College game with assistance of the captains and Vice-Captains of respective games.

#### 2. Membership:

All members of the staff and the students of the College are members of the Athletic Society.

#### 3. Work of the Vice-President:

- a) He will be in charge of all accounts and all correspondence thereof.
- b) He is the General Superintendent of games.

#### 4. Work of the Secretary:

- a) He is the convener of the meeting of executive committee and keeps the records of the proceedings of the meetings.
- b) He conducts all correspondence assigned to him by the Vice-President.
- c) He prepares the Annual Report.
- d) He organizes the college games and maintains discipline among the students during the sports and games.



### THE DRAMATIC SOCIETY

#### 1. Objectives:

The Dramatic Society of Dr. Jadunath College aims at encouraging the Dramatic spirit among the students by arranging various performances.

#### 2. Membership:

All students of this college are the members of the Dramatic Society.

#### 3. Work of the Vice-President:

- a) He will be in charge of all accounts.
- b) He is in charge of selecting a play to be staged and fix up the date of performance by consulting with other members of the committee.

#### 4. Work of the Secretary:

- a) He convenes the meeting and keeps records of the Proceedings of these meetings.
- b) He is to prepare the Annual Report of the society.
- c) He is directly responsible to organize the rehearsal of the play and maintain discipline among the participants for the smooth performances of the Drama.

### THE DAY SCHOLAR'S ASSOCIATION

#### 1. Objectives:

The Day Scholar's Association of Dr. Jadunath College is to foster all cultural activities, the spirit of fellowship, cooperation and discipline amongst all the day scholars of the college and to celebrate Puja.

#### 2. Membership:

All students of the college are members of the D.S.A.

3. The Secretary keeps all the records of the proceedings of the meetings of the executive committee and organizes the function with the advice of the Vice-President and the associate Vice-Presidents.

### THE SCIENCE SOCIETY

#### 1. Objective:

The aim of the Science Society of Dr. Jadunath College is to excel scientific pursuit and to organize seminars, exhibitions, excursions of places of scientific interest etc.

#### 2. Membership:

Membership of the Science society is opened to all teacher & students of science stream in the college. Only degree science students can cast their votes for the post of science society.

3. Any senior teacher of science faculty is nominated by the Principal as the Vice-President. Another associate Vice-President is to be nominated by the Principal from the science teaching staff.
4. The Secretary and Assistant Secretary of Science Society are elected from among the degree students of science stream of the college.
5. The Vice-President will be in charge of all accounts and all correspondence in connection with the society.
6. The Secretary convenes the meeting of the Executive Committee which is presided by the Principal and all the proceedings are recorded by the secretary. He is responsible for organizing seminars and arranges excursions to the places of scientific interest with the advice of the Vice-President.

### THE STUDENT'S COMMON ROOM

1. The college provides two common rooms for boys and girls called as Boys Common Room (B.C.R.) and Girl's Common Room (G.C.R.) respectively for healthy recreation & mutual contact among the students.

2. The college provides Badminton, Chess, Carom etc. for their recreation. News papers are also supplied to B.C.R. & G.C.R. for the improvement of current knowledge. The expenditure is borne from the common room fund.
3. The Vice-President nominated by Principal from the teaching staff remains in charge of the accounts and all correspondence in connection there with.
4. The post of Secretary and Assistant Secretary of B.C.R. and G.C.R. are exclusively meant for degree students. So +2 students cannot cast their votes for the post of Secretary and Asst. Secretary.
5. The meeting of the committee is presided by the Principal. The Secretary is to convene the meeting of the committee and keep the record of the proceedings. He is responsible for keeping discipline inside the common room and is entrusted with the duties of conducting Annual Competition of Indoor Games among the students.

### SCHOLARSHIPS & FINANCIAL AID TO STUDENTS

The following scholarships and financial Aids are provided to poor and meritorious students.

#### 1. National Scholarship:

Meritorious students of +2 and +3 degree having an annual income not more than Rs. 2,50,000 of their parents are eligible to apply for National Scholarship.

#### 2. National Loan Scholarship:

Meritorious students of +2 and +3 degree securing not less than 50% of marks in the qualifying examinations and having the income of their parent not exceeding Rs. 25,000 per annum are eligible to apply for the loan, provided he is selected.

**3. Post-Matric Scholarship:**

Each SC/ST student should apply to TRW Dept. through the Principal in a prescribed form supplied by the office and renew as per notified dates.

**4. Hindi Scholarship:**

Students of +2 and +3 degree classes securing good marks in Hindi are eligible to apply for availing the Hindi Scholarship. Their application will be scrutinized by a panel at the Central Govt. level.

**5. Sanskrit Scholarship:**

Students of +2 1<sup>st</sup> yr. Arts having Sanskrit as elective subject are eligible to get the scholarship.

**6. Merit Scholarship:****a) Junior College Merit Scholarship:**

It is meant for meritorious +2 students securing not less than 60% marks in the Annual H.S.C. Examination of the same year conducted by the Board of Secondary Education, Odisha.

**b) Junior College merit-cum-means Scholarship:**

Students securing 50% or above marks in H.S.C. examination and having an annual income of parents not exceeding Rs. 24,000/- are eligible to avail the Scholarship.

**c) Senior College Merit Scholarship:**

It is meant for meritorious degree students on the basis of marks secured at the Annual +2 Arts/Science/Commerce Examination conducted by the C.H.S.E., Odisha.

**d) Senior College merit-cum-means Scholarship:**

Students securing 50% or above marks in CHSE Examination and having an annual income of parents not exceeding Rs. 24,000/- are eligible to avail the Scholarship.

**6. Freedom Fighters Scholarship:**

It is awarded to the children of freedom fighters.

**7. Stipend to orthopaedically Handicapped Students:**

It is awarded to blind, lame and such other handicapped students whose age falls within 17 to 30 years. They must have secured at least 40% marks in the H.S.C. Examination. They are to produce a Medical Certificate as a proof of their disability.

**8. Scholarship of Teacher's Sons:**

It is meant for children of Primary/High School/Secondary School teachers securing at least 60% of marks at the last qualifying examination.

9. Son/daughter of Bidi workers are eligible for scholarship decided by the labour and welfare department.

10. Samaj relief fund gives more scholarship to the students and they notify it in their paper.

**RULES FOR THE S.S.G.**

1. The College has Social Service Guild and its funds are utilized for rendering financial help to the deserving poor students of the college.

2. The affairs of S.S.G. is managed by the committee consisting of the following members.

a) The-Principal (Ex-Off.)

b) The Vice-Presidents (Nominated by the Principal)

c) Staff member (Nominated by the Principal)

d) The Secretary (Elected by the Student)

e) Asst. Secretary (Elected by the Student)

3. The needy students may apply for help through an application to the Principal after the notification.

4. Secretary will arrange the meeting of the committee in consultation with Vice-President to formulate Rules for budgeting and selecting students for help. He should keep the records of proceedings.

5. Disbursement of fund is made by the College Office on receipt of the list of names from the Vice-President of S.S.G.

### **INTERNAL QUALITY ASSURANCE CELL**

The College has an Internal Quality Assurance Cell (IQAC) which has been constituted by the Principal. Some senior faculty members are nominated by the Principal to the IQAC. The Principal is the Ex-officio chairperson of the cell.

#### **Objectives:**

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the college.
2. To promote measures for institutional functioning towards quality enhancement through internalisation of quality culture and institutionalisation of best practices.

### **RESEARCH CELL**

A Research Cell has been constituted with some faculty members having research background with Principal as its Chairperson.

#### **Objective:**

1. To promote and foster the research activities among the faculty members of the college through various Research Projects and M.Phil and Ph.D. Programmes.
2. To do liaison with different funding agencies for supporting the research projects.
3. To encourage the faculty members and students of various departments for organising National/State Level UGC

sponsored seminars/symposium/workshop as well as departmental seminars.

### **CAREER COUNSELLING CELL**

There is a career counselling cell consisting of some faculty members to guide the students for future job prospects. The cell also invites various business houses, recruiting agencies and professional educational institutions for career counselling and placement opportunities.

### **VOCATIONAL EDUCATION**

GVJC managed by the Principal of the college as its head is inside the college campus to impart technical education on Horticulture and Inland Fisheries with an intake capacity of 24 seats each.

### **UNIVERSITY GRANTS COMMISSION (FINANCIAL ASSISTANCE FROM U.G.C.)**

This college has been affiliated to the University Grants Commission under 2(f) and 12 (b) of the U. G. C. Act. 1956 since February 1995. The College sends different proposals for funds for the development of education during the current plan period.





**LIST OF HOLIDAYS FOR THE YEAR 2015**  
**SIDDHESWAR COLLEGE**  
**AMARDA ROAD, BALASORE**

Sl. No.	Name of the Holidays	Date	Days	No. of Days
1.	New years Day	01.01.15	Thursday	01
2.	Makara Sankranti	14.01.15	Wednesday	01
3.	Netajee jayanti	23.01.15	Friday	01
4.	Saraswati Puja	24.01.15	Saturday	01
5.	Republic Day	26.01.15	Monday	01
6.	Mahashiva Ratri	17.02.13	Tuesday	01
7.	Dola Purnima and panchayati Raj Day	05.03.15	Thursday	01
8.	Holi Utsav	06.03.15	Friday	01
9.	Sree Ram Navami	28.03.15	Saturday	01
10.	Utkal Divas	01.04.15	Wednesday	02
11.	Good Friday	03.04.15	Friday	01
12.	Mahavisuva Sankranti/ Dr. B. R. Ambedkar Jayanti	14.04.15	Tuesday	01
13.	Summer Vacation	11.05.15 to 18.06.15	Monday to Thursday	34
14.	Ratha Jatra & Id-ul-Fitre	18.07.15	Saturday	01
15.	Independence Day	15.08.15	Saturday	01
16.	Rakhi Purnima	29.08.15	Saturday	01
17.	Janmastami	05.09.15	Saturday	01
18.	Ganesh Pua & Viswakarma Puja	17.09.15	Thursday	01
19.	Nuakhai	18.09.15	Friday	01
20.	Id-ul-Zuha	24.09.15	Thursday	01
21.	Gandhi Jayanti	02.10.15	Friday	01
22.	Mahalaya	12.10.15	Monday	01
23.	Durga puja, Laxmi puja and Kumar Utsav	19.10.15 to 28.10.15	Monday to Wednesday	09
24.	Kalipuja & Deepabali	10.11.15 & 11.11.15	Thuesday & Wednesday	02
25.	Badausha	24.11.15	Tuesday	01
26.	Rahas Purnima	25.11.15	Wednesday	01
27.	Prathamastami	03.12.15	Thursday	01
28.	X-Mas	25.12.15	Friday	01
29.	Reserve Holidays	18.02.15 & 21.09.15		02
		<b>Total</b>		<b>72 days</b>

Further it is informed to the staff both teaching and non-teaching of this college that, they are requested to avail one day optional leave as per the following festival subject to the recommendation of the requisition application of authority of each of the staff on or before 28.02.2013.

**LIST OF THE OPTIONAL HOLIDAYS**

1.	Magha Saptami	06.02.14	Thursday
2.	Baruni Snana	28.03.14	Friday
3.	Mahavir Jayanti	12.04.14	Saturday
4.	Anantabrata	08.09.14	Monday
5.	Bhatrudutiya	25.10.14	Saturday
6.	Anla Navami	01.11.14	Saturday
7.	Boda Osa	05.11.14	Wednesday
8.	Manabasa Gurubar	20.11.14	Thursday
9.	Christmas Eve	24.12.14	Wednesday

**Hostel Rules**

A Ladies Hostel has been opened in the college premises from the session 2004-2005 and its intake capacity is 28. The Girl students who desires to stay in the Hostel should apply in the appropriate column of the Application Form. The Boarders are to abide by the following Principles.

- Each Boarder should submit the name of her two guardians who will be responsible for behaviour of their ward.
- A study hour will be maintained and no guest can visit her ward at that time. A visiting hour form 4 P.M. to 5 P.M. is kept for the guardians to meet.
- The guest will sit in the guest room and wait for the ward.
- For leaving the Hostel for a temporary time the boarder should produce her application to the superintendent.

- e) No kith and kin of the boarder is allowed to stay with her.
- f) The decision of the superintendent is final, as regards to the maintenance of the Hostel.

**Hostel Fees :**

- 1. Hostel Admission fee      Rs. 400.00
- 2. Seat Rent                      Rs. 160.00
- 3. Development Money      Rs. 30.00

Principal  
Siddheswar College,  
Arnarda Road,  
Balasore



**ROUTINE**

DAY	9.15 to 10.00	10.00 to 10.45	10.45 to 11.30	11.30 to 12.15	12.15 to 1.00	1.00 to 1.45	1.45 to 2.30	2.30 to 3.15
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								

# CALENDAR - 2016

# CALENDAR - 2015

**JANUARY**

S	M	T	W	T	F	S
	1	2	3			
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**FEBRUARY**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**MARCH**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**JANUARY**

S	M	T	W	T	F	S
31						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**FEBRUARY**

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

**MARCH**

S	M	T	W	T	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**APRIL**

S	M	T	W	T	F	S
1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**MAY**

S	M	T	W	T	F	S
31						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**JUNE**

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**APRIL**

S	M	T	W	T	F	S
1	2					
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**MAY**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**JUNE**

S	M	T	W	T	F	S
1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**JULY**

S	M	T	W	T	F	S
1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**AUGUST**

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**SEPTEMBER**

S	M	T	W	T	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**JULY**

S	M	T	W	T	F	S
31						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**AUGUST**

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**SEPTEMBER**

S	M	T	W	T	F	S
1	2	3				
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**OCTOBER**

S	M	T	W	T	F	S
1	2	3				
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**NOVEMBER**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**DECEMBER**

S	M	T	W	T	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**OCTOBER**

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**NOVEMBER**

S	M	T	W	T	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**DECEMBER**

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31